



CAREERS AT ORGANET

CONSULTANTS

Organet is looking for **Consultants / Recruiters** based in **Hyderabad** to handle the complete Recruitment Life Cycle - Sourcing, Short-Listing Profiles, Candidate Tracking, Technical Interviews, HR Interviews, Reference Checks, and Follow-Ups after joining.

Key Responsibilities:

- Understanding the job requirements and determining the exact job description and skill requirements
- Supporting recruiters in their sourcing activity
- Designing the **sourcing strategies** on a quarterly and monthly basis based on the requirements and budget allocation
- Carrying out the **screening, selection and negotiating** process
- **Posting and editing advertisements** for job requirements on the search engines
- Interacting with candidates regarding their **interests and expectations**
- **Negotiating** the offer
- Responsible for Team Targets
- Handling the complete Client Management
- Maintaining daily, weekly and monthly MIS
- Managing the existing business and acquire new clients

Qualifications:

- Degree: any
- Specialization: Human Resources and Business Administration preferred
- Experience: 6 months – 1.5 years of working experience in a similar position preferred
- Very good communication / English skills
- Understanding the requirements and work accordingly
- Creativity, team spirit, self-initiative

Please **apply** to **careers@organet.in** and send us your full application (.doc / .pdf) with the subject: Consultant / Your Highest Degree / Skills / Years of Experience.

Contact:

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